

MANAGING YOUR TEAM REMOTELY IN TURBULENT TIMES

Moving from the office to home (virtual classroom)

FOR LEADERS AND MANAGERS

CONTENT

Virtual training session – 2 hours

Introduction

- ▶ Remote management: your leadership in turbulent times

Four tools to better manage your team remotely:

Tool 1: Use insight when dealing with your team.

- ▶ Managing stress and energy as a team leader
- ▶ Tips and tricks:
 - ▶ Manage yourself to act insightfully
 - ▶ Manage your energy level

Tool 2: Motivate your team and promote the sense of belonging

- ▶ Remote leader approach: close management
- ▶ Employee needs: the key focus of my approach
- ▶ Remote recognition: adapt your actions to the situation
- ▶ Manager's tools:
 - ▶ Stay close and keep your team united
 - ▶ Concrete ideas to be introduced to motivate employees

Tool 3: Optimize communications to create a feeling of closeness

- ▶ How to achieve meaningful communication
- ▶ Remote communication tools: the importance of understanding them and using them well
- ▶ The role of daily communication rituals
- ▶ Facilitate effective virtual meetings

Lever 4: Manage differently and encourage action

- ▶ Performance management reviewed in the current situation
- ▶ Tools to optimize delegation within your team

Action plan

The evaluation is completed online, after the training session

OBJECTIVE

Focus on providing close leadership based on the current remote management situation.

LEARNING OBJECTIVES

- ▶ Quickly understand the importance of adapting your leadership to the needs of your team and remote work issues caused by the current crisis.
- ▶ Identify and implement various tools that enable you to stay close to your team and ensure sound management.
- ▶ Develop remote work leadership skills to act insightfully.

INFORMATION

Real-time virtual classroom where each participant connects to the session via a web link. Computer, webcam and headphones with microphone are required for the session.

DURATION

2 hours

**FOR MORE INFORMATION,
CONTACT US!**